



SUTTON UNITED FOUNDATION

JOB ADVERT – FOUNDATION COACH

Location: Sutton, and possibly neighbouring boroughs.

Start: Immediate

Full Time: 35hrs per week (including some evening and weekend work)

Key Working Hours: Flexible, but expected to be Monday to Saturday (9am-5pm on 1st Team Home Matchdays), weekday evenings

Salary: £22-24k, depending on qualification and experience.

Contract: 1-year fixed term, further extension subject to funding.

Reports to: Head of Foundation

Sutton United Foundation is the charitable arm of Sutton United Football Club and has a vision to deliver inclusive community outreach projects with an emphasis on sport, education, social inclusion and health.

We're seeking a highly motivated, experienced and enthusiastic coach to join our team on a full-time basis. We're looking for someone who is willing to learn and wanting to develop themselves as a coach. It is an exciting time for the Foundation as we expand our work in the community and this role will be a key part of our growing team.

Working closely with the Head of Foundation, this role will lead on the coordination and delivery of the Foundation's Premier League Kicks programme. This coaching role will work with a range of partners including the Police Youth Engagement Team to deliver our offer, as well as monitor and evaluate the impact and outcomes achieved – ensuring we provide quality opportunities which inspire, motivate and empower young people to realise their potential.

If you hold an FA Level 1 or 2 Coaching Award, have experience of working in community and school settings, live locally in the South London area and are interested in working for a growing

Community Football Foundation please send a covering letter and CV to foundation@suttonunited.net If you have a genuine interest in creating opportunities through football for young people within the community, then we want to hear from you!

If you have any questions about this role please contact Bobby Childs, Head of Foundation on 07966391761 or bobby.childs@suttonunited.net

Closing date for applications: 21/4/2023

Interview date: w/c 9/5/2023. Candidates may also be asked to assist delivery of a coaching session to assess on how well they can plan and deliver the session and how they interact with participants and other staff/volunteers.

The Foundation has adopted a Recruitment Policy which ensures robust safer recruitment practices are in place. This is to ensure there is a fair and inclusive process that promotes equality of opportunity. The suitable candidate must be the best qualified and experienced person for the job, be safe to work with children and adults at risk and must share the Foundation's values and ways of working. Checks will need to be undertaken before any appointment is confirmed.

Job Description & Person Specification

We are looking for a self-motivated professional coach, who has experience of setting up and delivery quality community-based sports activity sessions. This person will have the ability to work on their own initiative but also as part of a small team of staff and volunteers. Having strong time management skills will be key, as well as being flexible as the programme continues to develop and grow. There would need to be a commitment to learning on the job and doing any CPD as required.

Qualifications

<p>Essential:</p> <ul style="list-style-type: none"> • FA Level 1 Coaching Football Award • First Aid certificate • Safeguarding certificate • Enhanced DBS check • Driving licence 	<p>Desirable:</p> <ul style="list-style-type: none"> • FA Level 2 Coaching Football Award • Other NGB recognised Level 1 or above sports qualification • Other teaching, mentoring, youth work or health related qualifications
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Experience	
<p>Essential:</p> <ul style="list-style-type: none"> • Planning and delivering structured and engaging football sessions for players with a range of abilities and needs within a sports and/or educational setting. • Knowledge of relevant policies/codes of practice in relation to child welfare and health and safety • Working effectively within a team and developing strong community relationships with other staff, partners, participants, parents and teachers • Excellent communication skills including written, telephone and interpersonal skills • Competent with the use of computers and IT based systems • Ability to monitor, evaluate and report the impact of programmes 	<p>Desirable:</p> <ul style="list-style-type: none"> • Youth engagement work – particularly with underserved and underrepresented groups • Knowledge of the local issues and barriers impacting upon young people living in Sutton and neighbouring boroughs • Experience of delivering and managing multi-sports activities and programmes

Main Tasks / Responsibilities:

- Support the expansion of the Foundation’s community programme through high quality delivery, community engagement, and the development of positive relationships with a range of key partners and stakeholders (e.g., Police Youth Engagement Team, local authority teams working with young people etc).

- Deliver structured and high-quality youth engagement and football/multi-sport sessions as part of our Premier League Kicks Programme.
- Work with a range of young people from targeted areas, those from underrepresented groups/communities and/or those who may be vulnerable, to build positive relationships – identifying new projects with partners in areas of need.
- Organise and lead the delivery of competitions, tournaments, assemblies, open/taster days, events and workshops relevant to the programme.
- Support delivery of curriculum and after-school sessions, maintaining good engagement with the young people and strong relationships with key teachers and school staff.
- Support delivery of holiday courses and the recruitment of new players to all sessions.
- Support delivery and coordination of other sessions including health, disability and those for older people e.g. walking football.
- Attending home match days to work on Foundation and club related activities.
- Be a positive role model to participants and an advocate for the Foundation's mission and values, ensuring all our sessions are inclusive and we have an engaging, diverse offer for all.
- Maintaining administrative records for all sessions, including attendance registers, surveys, participant data and other monitoring information.
- Assist with compiling monitoring and evaluation data for our sessions across the programme.

This job description is intended as a guide to the main responsibilities and is not exhaustive – there may be other duties as required by the Head of Foundation.

To apply, please send a covering letter and copy of your CV detailing relevant coaching experience to foundation@suttonunited.net by **21/4/2023**.